

Consulate General of India

Sydney

Expression of Interest

The Consulate General of India, Sydney is planning to organise a seminar on opportunities in select Indian states including trade and tourism in Adelaide, South Australia. The objective of the event is to promote Trade and Indian Tourism among the people of South Australia and to provide informed opinions on trade opportunities in India and various tourist destinations of India. On this basis, the Consulate invites Expression of Interest from relevant event organisers to provide '**Event Management Services**' for the above-mentioned event in Adelaide in the last week of September 2017.

The Event Management Services would include the following:

1. Hiring of hall (payment would be made by the Consulate)
2. Organising invitations and RSVPs for 75 relevant attendees (approx.)
3. Organising one speaker with extensive experience/knowledge on opportunities including trade and Tourism in select Indian states of India
4. A/V arrangements for the event
5. Hiring of tables/chairs

*Except for item #1, all other payments should be made by the event management services provider and it should be included in the quote.

The last date of submission of EoI will be **30th August 2017**. Interested parties may send their full profile, experience in similar ventures earlier and cost proposals to:

Consul (Commercial)
Consulate General of India
Level 1,265 Castlereagh Street,
Sydney 2000

Or

trade.sydney@mea.gov.in